

## LWML CNH Standing Rules

1. The LWML Units of LCMS English District congregations within the geographical boundaries of LWML CNH may choose to affiliate with either the LWML English District or the LWML CNH. Both LWML District Presidents shall be notified of the affiliation (1/93) (6/2017) (9/2020)
2. LWML CNH policy for travel expenses shall be as follows:
  - a. Travel expenses of 50 cents per mile will be allotted members of the Board of Directors, Executive Committee, Special Appointed Personnel, Standing Committees, and those invited by the LWML CNH President. These expenses will be paid from the LWML CNH General Fund. (1/93) (7/2006) (6/2017) (9/2020)
  - b. Travel expenses for economy fare to Hawaii will be paid for the LWML CNH President or her representative to attend one Zone 11 event annually. All requests for an officer or Pastoral Counselor to travel to Hawaii as a District speaker, representative, or leader require approval by the Executive Committee. (1/96) (7/2003) (6/2017) (9/2020)
3. Prorate shall be set at \$5.00 per member to cover the following: (7/2006) (6/2017)
  - a. Assist group delegates to the LWML CNH convention at the rate of 50 cents per mile on a round trip basis. Mileage payment will be adjusted at the discretion of the Executive Committee in the event the convention is at an outer area of the CNH District; actual cost of other means of transportation will be reimbursed, not to exceed private car allotment. If no prorate has been paid, that group delegate will not be paid mileage. (9/97) (6/2017) (9/2020)
  - b. Assist the Zone 11 President, or her representative, with one economy round trip fare to the biennial LWML CNH Convention. (1/93) (7/2006)
  - c. Assist three (3) group delegates, selected by Zone 11 on a rotating basis, with economy round trip fares to the LWML CNH convention. Amount of assistance requires approval by the Executive Committee. (1/93) (9/2020)
  - d. Assist delegates to the LWML Convention out of the prorate overage. If the airfare of the Zone 11 delegate is higher than that of any other zone delegates she shall be given, in addition, the difference between her airfare and the highest airfare of the other zone delegates. (1/93) (6/2017)
4. The LWML CNH shall provide two (2) economy round-trip fares to Zone 11 President or her representative, to attend two (2) Board of Directors meetings per year. (1/93) (7/2003) (9/2020)
5. Mission Grant Proposals selected for ballot at convention shall be approved at the LWML CNH Board of Directors winter meeting in even years. Questions and concerns shall be directed to the LWML CNH Vice President of Gospel Outreach prior to the Board of Directors winter meeting in even years. (9/2020)
  - a. The LWML CNH delegates meeting in convention will approve the Mission goal and select Mission Grants for the next biennium. (9/2020)
  - b. When the current biennium's mission grants have been paid and there is an overage, the overage shall be applied to the LWML CNH Mission Grants of next biennium. (7/2006) (6/2013) (6/2017) (9/2020)

6. The LWML CNH will pay per diem up to 50 percent of the contracted hotel room rate per night, plus 50 cents per mile travel allowance, to the Executive Committee members for a maximum of two nights per each meeting (excluding convention) to be paid from the LWML CNH General Fund. (6/2004) (2/2005) (6/2017) (7/2018) (9/2020)
  - a. Pastoral Counselors are to be reimbursed for up to the full amount of a single occupancy room. The hotel must be the one contracted for that particular meeting. (7/2018)
7. The LWML CNH will pay the Zone Presidents who must travel more than 100 miles one way to a Board of Directors meeting a per diem up to 50 percent of the contracted hotel room rate per night to be paid from the LWML CNH General Fund. (2/2005) (6/2017) (7/2018) (9/2020)
8. The LWML CNH will provide one meal for the Executive Committee meetings and one meal for the Board of Directors meetings to be paid from the LWML CNH General Fund. (2/2005) (6/2008) (2/2012) (6/2017)
9. Zones will be organized into Regions as follows:
  - Region I— Zones 12, 13, 14
  - Region II- Zones 4, 6, 19
  - Region III- Zones 1, 2, 7, 8, 18
  - Region IV - Zones 3, 5, 9, 15, 16
  - Region V - Zone 10
  - Region VI - Zone 11
  - a. The purpose of regions will be to sponsor district wide regional events with the direction and assistance of the LWML CNH District.
  - b. The number of regional events to be held in any given year will be determined by the Executive Committee with the greatest number of regional events to be held in odd numbered years.
  - c. The LWML CNH Convention shall be sponsored by regions on a rotating basis and shall count as a regional event for the sponsoring region(s). (6/2017)
  - d. The planning committee for each regional event will include the Executive Committee. (6/2017)
  - e. Financial assistance will be considered for each regional event with approval by the Executive Committee. (7/2006) (6/2017)
10. Standing Committees shall meet at the Fall Planning Meeting in even numbered years following the Convention. If needed, they may meet one time during the odd numbered years at the discretion of the LWML CNH President. Mileage, per diem and certain other expenses (if necessary) for these meetings will be paid from the LWML CNH General Fund. (2/2009) (2/2012) (6/2017)
11. For Young Woman Representatives:
  - a. LWML CNH may send two (2) Young Woman Representatives to the LWML Convention. All expenses are paid from the LWML CNH General Fund (air fare, room and board, registration, meals, ground transportation). (9/2020)
  - b. Each zone may send up to two (2) Young Woman Representatives to the LWML CNH Convention. LWML CNH pays for Registration and Friday night meal with the YWR Committee from

the LWML CNH General Fund. It is recommended that the zones pay for hotel, travel, and meal package for their respective Young Woman Representative. (9/2020)

12. The Steinbeck Memorial Scholarship Fund shall be distributed following guidelines below:
  - a. In even numbered years;
  - b. Scholarship amounts will be equally applied based on available funding; (9/2020)
  - c. The Human Care Committee shall strictly enforce the application deadline.
13. The Rubin Perpetual Memorial Fund shall be distributed to the CNH District following the guidelines below:
  - a. In even numbered year;
  - b. The amount is based on the available funding as reported by the LWML CNH Treasurer at the June Board of Director's meeting; (2/2014) (9/2020)
14. The LWML CNH President may, with the approval of the Executive Committee, appoint additional personnel as needs occur such as regional events, planning meetings, leadership workshops, etc. (6/2017)

Adopted January 1993

Amended September 1993  
Amended January 1996  
Amended September 1997  
Amended February 2004  
Amended June 2004  
Amended February 2005  
Amended July 2006  
Amended February 2009  
Amended February 2012  
Amended February 2014  
Amended June 2017  
Amended September 2020

LWML CNH Policy Statements

1. Each LWML CNH President upon leaving office shall be presented with a Past President's Pin. The Presiding President shall wear a pin, which shall be passed on to the succeeding President serving in that capacity. (6/93) (6/2017)
2. The LWML CNH President may appoint a personal secretary as needed with expenses allowed. (6/93) (6/2017)
3. The LWML CNH may send to the LWML Convention the most recently elected Pastoral Counselor as of the Winter Board of Directors meeting preceding the LWML Convention. (1/90) (9/2004)
4. Gratis registration at LWML CNH Conventions shall be given to LWML CNH Past Presidents and Clergy. (1/93)
5. Persons receiving gratis convention benefits from LWML CNH may not serve as delegates for a group or as a zone representative. (6/93) (9/2020)
6. When LWML CNH personnel are specifically invited to conduct a workshop, or participate in a zone or group program, it is suggested that the inviting zone or group reimburse the district participant for her mileage at a rate of 50 cents per mile on a roundtrip basis. A modest registration fee could cover this cost. (1/93) (6/93) (6/2017)
7. LWML CNH will pay the cost of a replacement pastor when needed for the LWML CNH Pastoral Counselor when he is serving at an official LWML CNH function. (9/93) (6/2017)
8. Committee members of standing committees are appointed for a two (2) year term by the vice president of the corresponding department. Terms are for even numbered year convention to even numbered convention. Committee members are eligible for reappointment. (2/2012) (6/2017)

Adopted January 1993

Amended: June 1993

September 1993

February 2012

September 1994

June 2013

September 2005

June 2017

June 2008

September 2020